

Switching Between Open Windows

You can switch between the windows you have open by saying "Switch to" and then say the name of the program or document window exactly as it appears in the title bar.

For example, if Microsoft® Word® is running, you can switch to it by saying "Switch to Microsoft word."

You can also switch between open windows by saying "Switch to Previous Window" (same as pressing ALT+TAB) and "Switch to Next Window" (same as pressing ALT +SH IFT+TAB).

SAY THIS...

Switch to Next Window

Switch to Previous Window

Switch to Microsoft Word

Switch to
(name of application)

TO...

Switch to the next application.

Switch to the previous application.

Make Microsoft Word the active application.

Switch to the open application you say. Say the name of the application as it appears in the title bar of the application window