

Formatting

You can bold text, change font sizes and styles, capitalize text, and apply other formatting by voice. Many Dragon NaturallySpeaking or Dragon Medical formatting commands work for text that is selected (highlighted) in your document. To select text by voice, say "Select" plus the words you want to select. See *Selecting Text by Voice* for information.

Types of Commands

Most of the commands listed in this chapter are global—they are available in virtually every application. In addition to the global commands listed here, Dragon includes many commands for editing and formatting that work in common applications. For more information on finding these commands see the online help.

NOTE: *You can change the formatting properties of a word (such as whether Dragon should type a space before or after the word, or whether the word is capitalized in a title) by using the Word Properties dialog box. See the online help for more information.*