

SAPERION Connector for eCopy ShareScan®

With the SAPERION Connector for eCopy ShareScan, SAPERION customers have a convenient way to capture their paper-based documents decentrally using multi function devices. Multi function devices combine the benefits and savings of a compact unit with the ability to print, copy, scan, and fax.

Server-based faxing in particular is a quick way to save several thousand euros per year. Newer multi function units feature a small screen that lets the user manually enter information directly at the machine. For example, the user can specify on the touch-screen or keypad what will happen to the scanned documents after they are captured. Once scanning is complete, the user can choose to make extra copies, send it via fax or regular mail, or even save the document to a network directory.

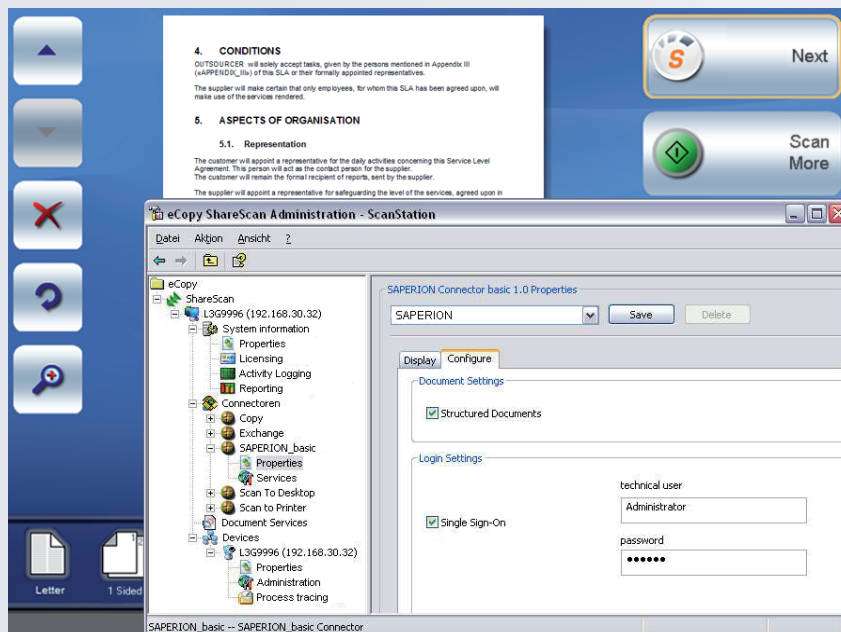
And now, with the new SAPERION basic connector for eCopy ShareScan, the user also has the ability to transfer scanned documents into their SAPERION inbox. Once there, the documents can be further structured in the familiar environment, saved to the target archives, and indexed so they can be found again later.

Your Benefits

- + Decentralized document capture: enterprise-wide access to paper-based information
- + Enables use of more multi function devices or previously existing fax machines, thereby saving money
- + Integrates into eCopy ShareScan: rapid and efficient saving of paper-based information in the SAPERION repository
- + Authentication in SAPERION done directly at the device: a higher level of compliance and traceability
- + Paper-based documents are classified as soon as they are captured, increased value
- + Intuitive operation with indexing in the familiar work environment, less need for training

eCopy ShareScan and other available document services offer functions for processing stacks or individual documents. For example, documents can be separated with blank pages or batch codes, converted to standard formats such as TIFF, PDF, or PDF/A 1b, de-skewed and de-speckled. In the case of PDF files, OCR can integrate the full text of the document as searchable text. Another feature of PDF documents is to encrypt them with a password or prohibit later printing. With any multi function device, central administration of profiles can define which functions the users can access on the device.

eCopy user interface and Administrator Console with configuration for the SAPERION Connector



products

Dr. Martin Bartonitz
Product Manager
SAPERION AG

Functions of the SAPERION Connector for eCopy ShareScan

"Paper documents are decentrally captured by multi functional devices and are centrally saved in SAPERION. Due to the authentication of SAPERION by the device, storage activities are traceable, for instance – who scanned what and when. Moreover, the company fully sticks to compliance guidelines."

With the SAPERION Connector for eCopy ShareScan, users can scan stacks of documents and save them to their SAPERION inbox. Then, the SAPERION user can handle the documents in the familiar way, including

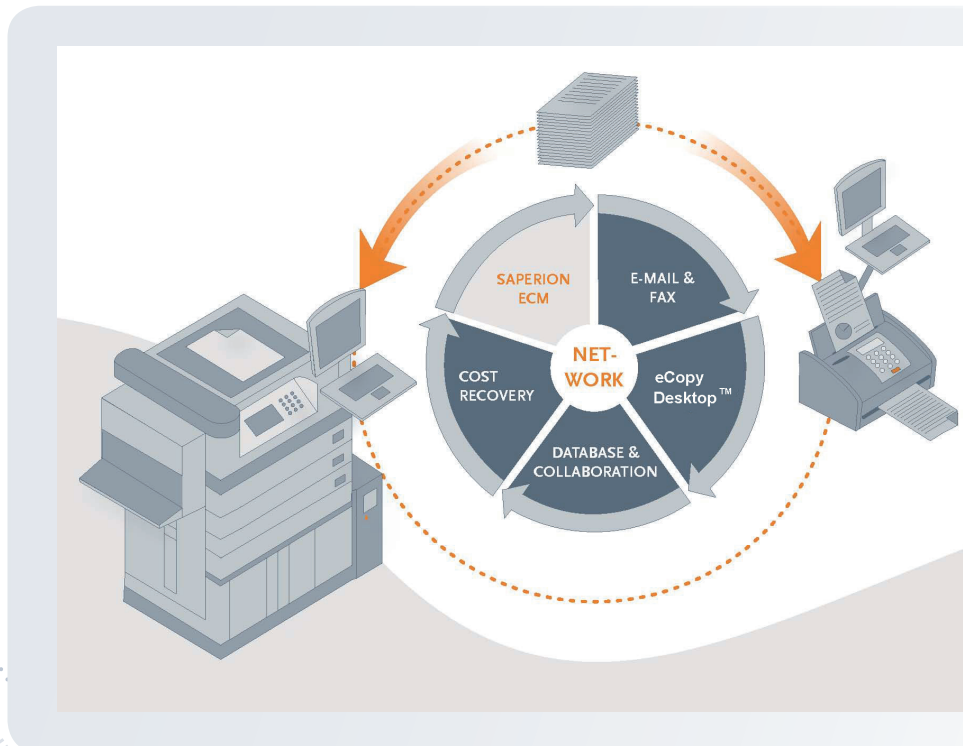
- + structure the documents
- + sign to confirm proper format conversion
- + save them to the desired repository and index them based on document type, including automated validation
- + forward the documents requiring indexing to another user

In addition, the user can repeat the scanning without signing in again. Documents can be separated with a white page. If required, the documents can be labeled with a barcode (code saved as an attribute) for later archiving.

eCopy administration lets you adjust system settings, such as

- + whether the client system must be provided during login
- + whether documents are transferred as structured or unstructured SAPERION documents
- + TIFF files should be saved as single or multi-page documents

The architecture of the SAPERION Connector for eCopy ShareScan



CONTACT

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at any time if you have
any questions.

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CORE FUNCTIONALITIES:

- + Scanning at multi function devices
- + Stack capturing
- + Document separation
- + Transfer to SAPERION inbox

PRODUCTS:

- + SAPERION Connector for eCopy ShareScan
- + Required: SAPERION ECM Edition or SAPERION Workflow Edition