Nuance Management Center

# User Provisioning and Deprovisioning Configuration Guide

**On-premise** version 2023.4



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## About this guide

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### **Guide overview**

Use this guide to install user provisioning and deprovisioning if you are an on-premise customer. This guide contains the following:

- · System requirements for user provisioning and deprovisioning
- Installation instructions for installing the Nuance Command Center (NCC) AD Integration Service for user provisioning and deprovisioning
- Installation instructions for installing the Nuance Command Center (NCC) User Sync Service for user deprovisioning
- · Configuration instructions for user provisioning and deprovisioning

### Audience

This guide is intended for administrators whose responsibility is to perform the following:

- Ensure system requirements for your organization's user provisioning and deprovisioning environment are met
- Install and configure prerequisite software
- Enable and configure user provisioning and deprovisioning features

This guide assumes you have experience in hardware configuration, software installation, database management, and networking.

## **Chapter 1: Introduction**

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## About user provisioning

User provisioning allows you to establish new users in Nuance Management Center automatically when your organization is using LDAP or Trusted authentication (also known as Windows Single Sign-on) and the users belong to a specific group in your LDAP directory. During user provisioning, Nuance Management Center grants a product license to the users when they log in and assigns them to the Nuance Management Center group that you specify. With user provisioning enabled, you do not need to manually create users and grant licenses in Nuance Management Center and keep them synchronized with the users in your LDAP directory.

User provisioning also includes the ability to re-provision users who were disabled manually or through the user deprovisioning process. You might want to re-provision disabled employees who returned from a leave of absence. Employees are disabled through user deprovisioning when you have selected the **Enable user deprovisioning** setting and the **Disable users who cannot be found** setting on the Organization Details page and you remove them from the LDAP group you specified or when they are disabled in your LDAP directory. Nuance Management Center automatically re-provisions these employees when you add them back to the appropriate LDAP group or when you enable them in your LDAP directory.

User provisioning differs from auto-provisioning in that it uses LDAP authentication and only creates user accounts in Nuance Management Center when they exist in the LDAP group that you specify. Auto-provisioning uses token authentication and creates user accounts in Nuance Management Center when they do not already exist.

Users must log in to their client product with their LDAP login. If no product licenses are available, Nuance Management Center still creates the user accounts, but a license error occurs when the user dictates. This error is resolved when you grant a license to the user. You must manually grant licenses after this error occurs.

You enable user provisioning in the NMC console on the **Organization Details>Provisioning** tab. You must have one of the following privileges to view and edit this tab:

- Product Manage Dragon Medical Server
- Product Manage Dragon Professional
- Product Manage Dragon Ambient eXperience

User provisioning is currently supported only for the following products, installation types, and authentication types:

- Hosted—Dragon Medical One, Dragon Professional, Dragon Ambient eXperience (LDAP only)
- On-premise—Dragon Medical One, Dragon Professional (LDAP or Trusted)

**Note:** This documentation uses the product name Dragon Medical One to refer to the following products: Dragon Medical One, Dragon Medical Direct, Dragon Case and Care.

### About user provisioning components and workflow

User provisioning consists of the following components:

• Nuance NCC AD Integration Service—If you are a Nuance cloud-hosted customer, you install this as a Windows service on or next to your LDAP server. It accesses your user directory nightly and runs a user comparison.

- Nuance NCC User Sync Service—This service is hosted by Nuance. The AD Integration service
  calls the User Sync service to find comparison requests sent from Nuance Management Center to
  process. When the integration service completes a comparison against your LDAP directory, it
  sends the results back to the User Sync service for the NMC console to retrieve and process. The
  user sync service acts as a communication hub between the NMC console and the AD Integration
  Service.
- Nuance Management Center scheduled tasks:
  - Event 84—Runs every 60 minutes by default and gets a list of all organizations that have user provisioning enabled. For each organization, builds a request containing all users in the organization's group for provisioned users.
  - Event 85—Runs every 60 minutes starting 30 minutes after the first task runs and makes a call to the User Sync service to check for results from the AD integration service. Processes the results received by creating new users.

### About user provisioning audit events

Nuance Management Center creates audit events for user provisioning events that occur, such as when a user is provisioned. Review the following in the Audit Events utility:

- Event 7—Object was inserted successfully (user provisioned, NTLM credentials or Token credentials created).
- Event 11—Object was granted to [user name] (license was assigned to a provisioned user).

## About user deprovisioning

User deprovisioning simplifies your user management process by providing automatic user synchronization between Nuance Management Center and your organization's LDAP user directory. With user deprovisioning enabled, you do not need to review the status of users in your user directory and manually make adjustments in Nuance Management Center to keep the users synchronized. User deprovisioning performs the following functions for you automatically:

• Queries your LDAP user directory nightly and disables or deletes users in Nuance Management Center based on their status in your active directory.

Nuance Management Center disables or deletes only users who do not have an **NMC Administrator** license.

- Provides the option for you to first review users to be deprovisioned before Nuance Management Center performs the action, allowing you to cancel the deprovisioning.
- Revokes the product licenses from disabled or deleted users, allowing them to be re-used.

You enable deprovisioning in the NMC console on the **Organization Details>Deprovisioning** tab. You must have the appropriate grants to view and access this tab.

### About user deprovisioning components and workflow

User deprovisioning consists of the following components:

- Nuance NCC AD Integration Service—Installed as a Windows service on or next to your LDAP server. It accesses your user directory nightly and runs a user comparison.
- Nuance NCC User Sync Service—This service is hosted by Nuance. The AD Integration service
  calls the User Sync service to find comparison requests sent from Nuance Management Center to
  process. When the integration service completes a comparison against your LDAP directory, it
  sends the results back to the User Sync service for the NMC console to retrieve and process. The
  user sync service acts as a communication hub between the NMC console and the AD Integration
  Service.
- Nuance Management Center scheduled tasks—Several scheduled tasks perform the following on a nightly basis:
  - Initiate deprovisioning by sending a request for a user comparison to the User Sync service to be picked up by the AD integration service.
  - Call to receive the result of the comparison performed by the AD integration service.
  - Mark users to be disabled or deleted based on the comparison results.

**Note:** Users are disabled and deleted when their appropriate scheduled tasks run. There are separate scheduled tasks for disabling and delete users; as a result, users marked for delete may be deleted at a later time than the users who are disabled.

• Disable or delete users in Nuance Management Center when the administrator has reviewed the list of marked users and provided confirmation (if **Require confirmation** option is enabled) and revoke the appropriate product licenses.

**Note:** When your administrator provides confirmation, users are disabled and deleted the next time the User Sync service runs.

### About user deprovisioning logic

The following actions occur during the user deprovisioning process:

• When users exist in Nuance Management Center but do not exist in your user directory, the users are disabled or deleted in Nuance Management Center based on whether you selected the **Disable users who cannot be found** setting.

For more information on this setting, see "User deprovisioning field descriptions" on page 47.

• When users exist in Nuance Management Center and also exist in your user directory, but do not belong to the group you selected in the **Group Distinguished Name** field, the users are disabled and their product licenses are revoked.

For more information on the **Group Distinguished Name** field, see "User deprovisioning field descriptions" on page 47.

• When users exist in Nuance Management Center and exist in your user directory in the group you selected but are disabled, the users are disabled in Nuance Management Center and their product licenses are revoked.

**Note:** Nuance Management Center does not disable or delete users with the **NMC Administrator** license.

### About user deprovisioning audit events

Nuance Management Center creates audit events for deprovisioning actions that occur, such as when a user is deleted. Review the following in the Audit Events utility:

- Events 88 through 93—Deprovisioning events
- Event 12—Events for revoked licenses

### **About notifications**

Nuance Management Center sends the following deprovisioning notifications to the user that you specify:

- Success notification indicating the number of users flagged for deprovisioning.
- Error message with the request transaction ID for troubleshooting.

You specify this user's email address on the **Organization Details page>Deprovisioning tab**. For more information, see "User deprovisioning field descriptions" on page 47.

# Chapter 2: Configuring user provisioning

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## System requirements—User provisioning

Ensure that your environment meets the following requirements before configuring user provisioning.

| Component                           | Requirement  |
|-------------------------------------|--|
| Software                            | You must install and configure the <b>Nuance</b><br><b>NCC AD Integration Service</b> on or next to<br>your LDAP server. This service requires<br>access to your user directory.   |
|                                     | You obtain the installation file from your Nuance Field Services representative.   |
| LDAP server                         | <ul> <li>Processor: Dual-Core 2GHz CPU</li> <li>Minimum RAM: 4 GB</li> </ul>   |
|                                     | Storage: 4 GB free space for rolling logs  |
|                                     | Operating System: Windows Server 2012 and later 64-bit   |
|                                     | <ul> <li>Active Directory supporting the LDAP<br/>protocol</li> </ul>  |
| Auth0                               | Your Nuance Field Services representative<br>creates a machine-to-machine application (or<br>client) for you on the Auth0 server. The<br>application allows the <b>Nuance NCC AD</b><br><b>Integration Service</b> to communicate with the<br>User Sync microservice.                                |
| Nuance Management Center privileges | One of the following privileges to access the <b>Provisioning</b> tab:   |
|                                     | <ul> <li>Product Manage Dragon Medical<br/>Server</li> </ul>   |
|                                     | <ul> <li>Product Manage Dragon<br/>Professional</li> </ul>   |
|                                     | <ul> <li>Product Manage Dragon Ambient<br/>eXperience</li> </ul>   |
| Email addresses                     | If you choose to enable both user provisioning<br>and deprovisioning, an email address is<br>required for all users in your user directory.  |
|                                     | To ensure an email address is provided for all<br>users, you can optionally enable the <b>Email</b><br>address required for organization users<br>setting on the Organization Details page in the<br>NMC console. For more information on this<br>setting, see the Nuance Management Center<br>Help. |

| Component | Requirement  |
|-----------|--|
|           | For more information, see "Preparing for user provisioning" on page 9. |

## Preparing for user provisioning

The user provisioning process creates new users in Nuance Management Center and does the following:

- · Imports users' email addresses as defined in your user directory.
- Imports users' First Name and Last Name as defined in your user directory.
- Sets each user's login in Nuance Management Center to the login defined in your user directory.
- Sets the NTLM credentials, which are required to log in to Dragon Medical One with active directory.

The user provisioning process populates the NTLM credentials using the Active Directory **UserDomain** and **UserName**. The UserDomain must match the Domain defined in Nuance Management Center on the **Organization Details>Domains** tab.

For more information, see the "Managing Active Directory domains" topic in the NMC Help.

To ensure your users are provisioned without issue, Nuance recommends you do the following before enabling user provisioning:

• Be consistent with your user logins and email addresses.

For example, if a user's login is "john.smith", make the user's email address "john.smith@domain.com". Do the same with other credentials.

• Consider enabling the **Email address required for organization users** setting on the Organization Details page.

This ensures users' email addresses are not blank upon user creation in Nuance Management Center when no email address exists in your user directory.

**Note:** If you choose to implement both user provisioning and deprovisioning, a valid email address is required for all users in your user directory.

For additional recommendations for user deprovisioning, see "Preparing user accounts for deprovisioning" on page 22.

## Checklist—User provisioning setup

Both Nuance cloud-hosted customers and on-premise customers must do the following to configure user provisioning.

| Task  | Reference   |
|---|---|
| Locate your organization's Nuance Healthcare account GUID.                            | You can find this in the NMC console on the <b>Organization Details page&gt;Products tab&gt;General tab</b> . |
| Ensure your environment meets all system requirements.                                | "System requirements—User provisioning" on page 7   |
| Obtain the Nuance-NCC-AD-Integ-<br>rationService.exe file from Nuance Field Services. | Contact your Nuance Field Services representative.  |
| Install Nuance-NCC-AD-IntegrationService.exe.   | "Installing the Nuance NCC AD<br>Integration Service" on page 27  |
| Enable user provisioning in the NMC console.  | "Enabling user provisioning" on page 17   |

## Installing the Nuance NCC AD Integration Service

You must install the **Nuance NCC AD Integration Service** on or next to your LDAP server to allow it to access your user directory. This service is required for both user provisioning and user deprovisioning. Both cloud-hosted and on-premise customers must install this service.

Nuance provides you with the installation file. You do not need to provide a Client ID or Client Secret during the installation.

The installation process assumes you are installing user deprovisioning by default.

Do the following to install the integration service:

1. Double-click the Nuance-NCC-AD-IntegrationService.exe file to launch the installation.

The Welcome screen appears.

| Nuance NCC AD Integration Service - InstallShield Wizard  | $\times$ |
|---|----------|
| Welcome to the InstallShield Wizard for the Nuance-HAP-AD-IntegrationService         The InstallShield Wizard will install Nuance-HAP-AD-IntegrationServiceon your computer. To continue, click next. |          |
| < Back Next > Cancel  |          |

2. Click Next.

The Choose Destination screen appears.

| luance NCC AD Integration Service - InstallS                                 | Shield Wizard                     | ×              |
|--|-----------------------------------|----------------|
| Choose Destination Location<br>Select folder where setup will install files. |                                   | Z              |
| Setup will install the Nuance-HAP-AD-Integra                                 | ationService in the following fo  | older.         |
| To install to this folder, click Next. To install t<br>another folder.       | to a different folder, click Brov | vse and select |
|  |                                   |                |
|  |                                   |                |
| Destination Folder   |                                   |                |
| C:\Program Files (x86)\Nuance\Nuance NC                                      | C AD Integration Service \        | Browse         |
| istallShield   | < Back Next >                     | Cancel         |

 Click Browse to select a different installation folder, or click Next to accept the default. The Setup Type screen appears.

| Nuance NCC AD Integration Service - InstallSh   | ield Wizard |        | ×      |
|---|-------------|--------|--------|
| Select the setup type that best suits your need | ds.         |        | No.    |
| Is your deployment hosted or on-premise?        |             |        |        |
| <ul> <li>Hosted</li> </ul>                      |             |        |        |
| O n Premise                                     |             |        |        |
|   |             |        |        |
|   |             |        |        |
|   |             |        |        |
|   |             |        |        |
|   |             |        |        |
| InstallShield                                   |             |        |        |
|   | < Back      | Next > | Cancel |

- 4. Select the following:
  - On Premise—Your Nuance Management Center installation is on-premise.

5. Click Next.

The Organization Config screen appears.

| Nuance-HAP-AD-IntegrationService - InstallShield Wizard |                      |  |  |
|---|----------------------|--|--|
| Organization Config                                     |                      |  |  |
| Provisioning Polling Interval                           | 1                    |  |  |
| Deprovisioning Polling Interval                         |                      |  |  |
| Nuance Organization Guid:                               |                      |  |  |
| Api Audience:   |                      |  |  |
| Authentication Authority:                               |                      |  |  |
| User Sync Server:                                       |                      |  |  |
| InstallShield   |                      |  |  |
|   | < Back Next > Cancel |  |  |

- 6. Specify the following:
  - **Provisioning or Deprovisioning Polling Interval**—The period of time the Nuance NCC AD Integration Service will wait in between calls to the User Sync service for comparison requests to process. For example, if you specify 30, the integration service will process any available comparisons every 30 seconds. Specify a positive integer..

This process does the following:

- Event 80—Runs at 01:00 UTC and issues the request for comparison.
- Event 81—Runs at 03:00 UTC and populates the database with the comparison data.
- Event 82—Finishes the process at 04:00 UTC executing any changes, assuming changes have been confirmed. If the polling interval is set to check once per day and the time frames above are missed, the request data is held until the next scheduled event.
- **Event 84**—Runs every 60 minutes by default and gets a list of all organizations that have user provisioning enabled. For each organization, builds a request containing all users in the organization's group for provisioned users.
- **Event 85**—Runs every 60 minutes starting 30 minutes after the first task runs and makes a call to the User Sync service to check for results from the AD integration service. Processes the results received by creating new users.
- Nuance Organization Guid—The Nuance Healthcare Account GUID assigned to your organization when it was created. This is located in the NMC console in Organization

### Details>Products>General.

Example: 3d53b893-3b19-408d-b9aa-c13891ea693b

- Api Audience—Name of the API for user synchronization. This value limits the scope of access to the user synchronization API.
  - On-premise customers—Specify http://nms.nuance.com, regardless of your NMC server name.

In on-premise deployments, Nuance Management Center is the authentication authority. Nuance NCC AD Integration Service gets a token from Nuance Management Center and presents that token to Nuance NCC User Sync Service when making calls. Nuance NCC User Sync Service verifies this token. The API audience (http://nms.nuance.com) is used in the token verification process.

- Authentication Authority—Authentication Authority—Name of the Auth0 server.
  - **On-premise customers**—Specify the URL for your NMC server. For example, https://nms.localserver.com.
- User Sync Server—Name of the server for user synchronization.
  - **On-premise customers**—Specify the URL for your User Sync server. For example, https://usersync.localserver.com.

#### 7. Click Next.

The Secrets screen appears.

| Nuance-HAP-AD-IntegrationService - InstallShield Wizard |                      |  |
|---|----------------------|--|
| Secrets   |                      |  |
| Client Id:  | [                    |  |
| Client Secret:  |                      |  |
| Ldap Bind Dn:   |                      |  |
| Ldap Bind Password:                                     |                      |  |
| InstallShield   |                      |  |
|   | < Back Next > Cancel |  |

- 8. Specify the following:
  - Client Id
    - On-premise customers—Specify on-prem.

- Client Secret
  - On-premise customers—Specify on-prem.
- Ldap Bind Dn—LDAP account the Nuance NCC AD Integration Service will bind to the directory as. Be sure this account has read-only access to the directory. For example, "CN=Joe Smith,DC=hospital123,DC=com".
- Ldap Bind Password—Password for the LDAP Bind Dn account.
- 9. Click Next.

The Setup Type screen appears.

| Nuance-HAP-AD-IntegrationService - InstallShield Wizard | ×    |
|---|------|
| Select the setup type that best suits your needs.       |      |
| Specify the user account to be used by this server.     |      |
| ○ Specific Windows user account                         |      |
| ● LOCAL SYSTEM  |      |
| O Network service                                       |      |
|   |      |
|   |      |
|   |      |
|   |      |
|   |      |
| InstallShield   |      |
| < Back Next > Car                                       | ncel |

10. Select the user account the AD Integration service runs under. The default value is **LOCAL SYSTEM**.

**Note:** If you are an on-premise customer and you select **Specific Windows user account**, the user must meet the following requirements:

- Has a corresponding user created in your organization in Nuance Management Center.
- The Nuance Management Center login matches the domain login of this user's Windows account.
- 11. Click Next.

If you selected Specific Windows user account, the Logon Information screen appears.

| Nuance-HAP-AD-IntegrationService - InstallShield Wizard  | ×      |
|--|--------|
| Logon Information<br>Specify a user account and password.  |        |
| Specify the user account to be used by this server.  |        |
| User accounts must be in the format DOMAIN\Username.   |        |
| User Name:   |        |
| l  | Browse |
| Password:  |        |
|  |        |
| Select the button below to specify information about a new user that will be<br>created during the installation. |        |
| New User Information   |        |
| InstallShield  |        |
| < Back Next >  | Cancel |

- 12. Specify the User Name and Password.
- 13. Click Next.

The Ready to Install screen appears.

| Nuance-HAP-AD-IntegrationService - InstallShield Wizard X  |
|--|
| Ready to Install the Program The wizard is ready to begin installation.  |
| Click Install to begin the installation.   |
| If you want to review or change any of your installation settings, click Back. Click Cancel to<br>exit the wizard. |
|  |
|  |
|  |
|  |
|  |
|  |
| InstallShield  |
| < Back Install Cancel  |

14. Click **Install** to begin the installation.

## Enabling user provisioning

You enable user provisioning on the **Organization Details>Provisioning** tab. You must have the appropriate privileges to view, access, and change settings on this tab.

For more information, see "System requirements—User provisioning" on page 7.

**Note:** User provisioning is currently supported only for Dragon Medical One (Nuance cloud-hosted and on-premise), Dragon Professional (Nuance cloud-hosted and on-premise), and Dragon Ambient eXperience (Nuance cloud-hosted) customers.

To enable user provisioning:

1. View an organization.

The Manage Organization page appears.

2. View organization details.

The Organization Details page appears.

3. Click the Provisioning tab.

You must have the **Product Manage Dragon Medical Server** privilege, the **Product Manage Dragon Professional** privilege, or the **Product Manage Dragon Ambient eXperience** privilege to view and access this tab.

- 4. Select the appropriate product tab.
- 5. Select Enable user provisioning for this product.

For field information, see "User provisioning field descriptions" on page 45.

6. Select a group from the Add users to group drop-down list.

Nuance Management Center creates the new users in this group.

**Note:** If you select **<Generated>**, user provisioning creates a new group called **Dragon Medical** and places all provisioned users in this group.

7. Specify your LDAP server information.

For field information, see "User provisioning field descriptions" on page 45.

- 8. Do one of the following:
  - If you have an Enterprise license, click Save.
  - If you have Account licenses and want to auto-assign available licenses upon login, do the following:
    - 1. Select Restrict automatic license assignment...
    - 2. Select the license type from the Automatic license assignment disabled list, click

the Right arrow button ( $\geq$ ), and then click **Save**.

# Chapter 3: Configuring user deprovisioning

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## System requirements—User deprovisioning

If you are an on-premise customer, ensure that your environment meets the following requirements before configuring user deprovisioning.

**Note:** These requirements assume you have an existing Nuance Management Center environment and database installed, configured, and accessible.

| Component   | Requirement  |
|-------------|--|
| Software    | You must install and configure the following:  |
|             | Nuance NCC AD Integration     Service—You must install and configure     this service on or next to your LDAP     server. This service requires access to     your user directory.   |
|             | You obtain the installation file from your Nuance Field Services representative.   |
|             | Nuance NCC User Sync Service—You<br>must install and configure this service on<br>a server accessible by both Nuance<br>NCC AD Integration Service and Nuance<br>Management Center. This service<br>requires access to the Nuance<br>Management Center database. |
|             | You obtain the installation file from your Nuance Field Services representative.   |
|             | <ul> <li>If TLS 1.2 is enabled in your<br/>environment, the Microsoft OLE<br/>DB Driver for SQL Server is<br/>required. The NCC User Sync<br/>Service installation prompts you<br/>to install it if it is not already<br/>installed.</li> </ul>                  |
| LDAP server | Processor: Dual-Core 2GHz CPU  |
|             | • Minimum RAM: 4 GB  |
|             | • Storage: 4 GB free space for rolling logs  |
|             | Operating System: Windows Server 2012 and later 64-bit   |
|             | LDAP directory   |
| Security    | SSL certificate  |
|             | Nuance recommends that you host the<br>Nuance NCC User Sync Service APIs on<br>SSL/HTTPS. To do so, you'll need an   |

| Component                                  | Requirement  |
|--|--|
|  | SSL certificate signed by a Certificate Authority (CA).  |
|  | Nuance Management Center does not<br>support self-signed certificates.   |
|  | Certificates should include the following:   |
|  | Friendly Name (common name)  |
|  | DNS Name (FQDN)  |
|  | <ul> <li>Exact server name (sometimes<br/>located in Alternative Names)</li> </ul>   |
|  | <b>Note:</b> Use this exact server name for user deprovisioning configuration.   |
|  | FQDN of the host name  |
|  | This is required for proper name resolution with DNS.  |
| Nuance Management Center Grants/Privileges | The following grants are required for user deprovisioning:   |
|  | <ul> <li>Manage User Deprovisioning—<br/>Required to view and access the<br/>Deprovisioning tab.</li> </ul>  |
|  | <ul> <li>Modify Organization—Required to<br/>modify the settings on the<br/>Deprovisioning tab.</li> </ul>   |
|  | <ul> <li>Delete Users in All Groups—Required<br/>to select and deselect users marked for<br/>disable and delete.</li> </ul>  |
| Database and Database users                | Database   |
|  | The installation creates tables and stored<br>procedures. Nuance recommends that you install<br>the User Sync database on the same server<br>where you have your Nuance Management<br>Center database installed. |
|  | <ul> <li>Supported version—SQL Server 2016<br/>only</li> </ul>   |
|  | Initial size—16 MB   |
|  | <ul> <li>Disk space—Nuance recommends<br/>allocating 10 GB for the User Sync<br/>database.</li> </ul>  |
|  | <ul> <li>Backups—Optionally enable backups<br/>for this database according to your<br/>organization's policies for data retention.</li> </ul>  |

| Component       | Requirement   |
|-----------------|---|
|                 | For additional requirements, see the SQL Server<br>database requirements for Nuance Management<br>Center in the <i>Nuance Management Center</i><br><i>Installation and Configuration Guide</i> .  |
|                 | Database users  |
|                 | You must have available two database users:   |
|                 | <ul> <li>User who can create tables, indexes,<br/>procedures, and so on. The Nuance<br/>NCC User Sync Service installation runs<br/>under this user.</li> </ul>   |
|                 | <ul> <li>User who can execute procedures to<br/>which the user is granted. This user is<br/>created during setup by the user in the<br/>user in the previous bullet point. The<br/>Nuance NCC User Sync Service logs in<br/>to your database under this user and<br/>runs read and write procedures.</li> </ul> |
|                 | Both users must use SQL native authentication.<br>Windows authentication is currently not<br>supported.   |
| Email addresses | To be evaluated for deprovisioning, your user<br>accounts must have a valid email address in<br>Nuance Management Center. The deprovisioning<br>process uses email addresses to match user<br>accounts in Nuance Management Center with the<br>users in your LDAP directory.                                    |
|                 | To ensure an email address is provided for all<br>users, you can optionally enable the <b>Email</b><br><b>address required for organization users</b><br>setting on the Organization Details page in the<br>NMC console. For more information on this<br>setting, see the Nuance Management Center<br>Help.     |
| Other           | Ensure you use the same hostname throughout the entire installation.  |

### Preparing user accounts for deprovisioning

To implement user deprovisioning, a valid email address is required for all users in your user directory. If you have existing users in Nuance Management Center, you can update their email addresses if necessary using the Import Users feature to overwrite their existing email addresses.

For more information, see the "Importing new or modifying existing users" section of the "Working with user accounts" topic in the NMC Help.

For additional recommendations for user provisioning, see "Preparing for user provisioning" on page 9.

## Checklist—User deprovisioning setup

| Task   | Reference   |
|--|---|
| Locate your organization's Nuance Healthcare account GUID.                               | You can find this in the NMC console on the Organization Details page>Products tab>General tab. |
| Ensure your environment meets all system requirements.                                   | "System requirements—User<br>deprovisioning" on page 19   |
| Modify the Nuance.NMS.Server.exe.config file to enable user deprovisioning.              | "Modifying the Nuance.NMS.Serv-<br>er.exe.config file" on page 24                               |
| Enable JWT on your NMC server.   | "Enabling JWT on your NMC server" on page 26.   |
| Obtain the Nuance-NCC-AD-Integ-<br>rationService.exe file from Nuance Field<br>Services. | Contact your Nuance Field Services representative.  |
| Install Nuance-NCC-AD-Integ-<br>rationService.exe.                                       | "Installing the Nuance NCC AD Integration<br>Service" on page 27                                |
| Obtain the Nuance-NCC-User-Sync-Service.exe file from Nuance.                            | Contact your Nuance Field Services representative.  |
|  | See the additional requirement in "System<br>requirements—User deprovisioning" on<br>page 19    |
| Install Nuance-NCC-User-Sync-Service.exe.  | "Installing Nuance NCC User Sync<br>Service" on page 33   |
| Optionally install and bind an SSL certificate.  | "Installing and binding an SSL certificate"<br>on page 38                                       |
| Start and test the User Sync service.  | "Starting and testing the service" on page 38   |
| Review optional advanced options.  | "Advanced options" on page 39   |
| Enable user deprovisioning in the NMC console.   | "Enabling user deprovisioning" on page 41   |

### Modifying the Nuance.NMS.Server.exe.config file

If you are an on-premise customer configuring user deprovisioning, you must edit the Nuance.NMS.Server.exe.config file to enable user deprovisioning.

Do the following:

- 1. Open the Nuance.NMS.Server.exe.config file.
- 2. Add the line highlighted below to the NotificationSystemConfig section if it does not already exist:

```
<!--<section name="HealthQueueMSConfig"
type="NMS.Platform.Configuration.MSHealthQueueConfig,
NMS.Platform.Configuration" />-->
    <!--<section name="AuditMSConfig"
type="NMS.Platform.Configuration.MSConfig,
NMS.Platform.Configuration" />-->
    <!--<section name="ClientVersionMSConfig"
type="NMS.Platform.Configuration.MSConfig,
NMS.Platform.Configuration" />-->
    <!--<section name="SpeechUsageMSConfig"
type="NMS.Platform.Configuration.MSConfig,
NMS.Platform.Configuration" />-->
    <!--<section name="LicenseUsageMSConfig"
type="NMS.Platform.Configuration.MSConfig,
NMS.Platform.Configuration" />-->
    <!--<section name="NotificationSystemConfig"
type="NMS.Platform.Configuration.MSConfig,
NMS.Platform.Configuration" />-->
    <section name="UserSyncMSConfig"</pre>
type="NMS.Platform.Configuration.MSConfig,
NMS.Platform.Configuration" />
```

- If the line already exists, uncomment the line by removing the beginning tag <!-- and ending tag -->.
- 4. Add the line highlighted below to the appSettings section if it does not already exist:

- 5. If the line already exists, uncomment the line by removing the beginning tag <!-- and ending tag -- >.
- 6. Change the MicroserviceApiURL value to the URL of the machine where you are installing the **Nuance NCC User Sync Service**.

<UserSyncMSConfig ServiceName="UserSync" IsEnabled="true" MicroserviceApiURL="http://servername.server.com" KeyVaultQConfigSecretName="UserSyncSecrets" UsedForOnPrem="true"/>

7. Ensure the UsedForOnPrem value is set to **true**.

This setting is **false** by default.

<UserSyncMSConfig ServiceName="UserSync" IsEnabled="true"
MicroserviceApiURL="servername.server.com"
KeyVaultQConfigSecretName="UserSyncSecrets" UsedForOnPrem="true" />

- 8. Save and close the file.
- 9. Restart the NMS Platform Service.

### Enabling JWT on your NMC server

- 1. Obtain a certificate from a Certificate Authority.
- 2. Import the certificate into the Local Computer Personal folder using MMC.exe.

| Console Root Certificates (Lo Certificates (Lo Certificates) |                              | lssued<br>옣loc<br>옣ML |                         | Issued By<br>Iocalhost<br>dmsupportlat |
|--|------------------------------|-----------------------|-------------------------|--|
| V Truste   | All Tasks                    | >                     | Request New Certificate |  |
| > 🔛 Enterp   | View<br>New Window from Here | -                     | Advanced Operations     | >                                      |
| > 🔛 Intern<br>> 🎬 Truste                                     | New Taskpad View             |                       |                         |  |
| > 📫 Untru:<br>> 🎬 Third-                                     | Refresh                      |                       |                         |  |
| > 🚞 Truste   | Export List                  |                       |                         |  |
| > Client   | Help                         |                       |                         |  |

- 3. Obtain the certificate thumbprint.
  - 1. Open Windows PowerShell.
  - 2. Typedir cert:\currentuser\my.
  - 3. Highlight and copy the thumbprint for your certificate.
- 4. Open the Nuance.NMS.Server.exe.config file as Administrator in any text editor.
- 5. Add the following line:

```
<!--<add key="JwtCertificateThumbprint" value="thumbprint" />--->
```

Where indicated below in the <appSettings> section and uncomment the line by removing the beginning tag (<!--) and ending tag (-->):

| Nuance Nuance | NMS.Server.exe.config 🖸   |
|---------------|---|
| 16            | <add key="ApplicationServicesFolder" value="AppServices"></add>   |
| 17            | <add key="ConnectorFolder" value="Connectors"></add>  |
| 18            | <add key="AuthenticationProviderFolder" value="AuthenticationProviders"></add>  |
| 19            | <add key="NMSServerHostName" value="localhost"></add>   |
| 20            | <add key="UseSSL" value="true"></add>   |
| 21            | <add key="FileStorePath" value=""></add>  |
| 22            | <add key="ForceNTLMDomain" value=""></add>  |
| 23            | <pre><!--<add key="JwtCertificateThumbprint" value="E1BAB8FAA75FA3DBFD5FDD471773F99854F516F5" /-->&gt;</pre>                  |
| 24            | <pre><add key="OpenIdConnectMetadataUrl" value="https://nuancehdpdev.auth0.com/.well-known/openid-configuration"></add></pre> |
| 25            | <add key="ClientSettingsProvider.ServiceUri" value=""></add>  |

- 6. In the same entry, replace the JwtCertificateThumbprint value with your certificate's thumbprint.
- 7. Save the file.
- 8. Restart the NMS Platform Service.
- 9. Log in to Nuance Management Center to verify that JWT is enabled.

## Installing the Nuance NCC AD Integration Service

You must install the **Nuance NCC AD Integration Service** on or next to your LDAP server to allow it to access your user directory. This service is required for both user provisioning and user deprovisioning. Both cloud-hosted and on-premise customers must install this service.

Nuance provides you with the installation file. You do not need to provide a Client ID or Client Secret during the installation.

The installation process assumes you are installing user deprovisioning by default.

Do the following to install the integration service:

1. Double-click the Nuance-NCC-AD-IntegrationService.exe file to launch the installation.

The Welcome screen appears.

| Nuance NCC AD Integration Service - InstallShield Wizard  |  |  |
|---|--|--|
| Welcome to the InstallShield Wizard for the Nuance-HAP-AD-IntegrationService         The InstallShield Wizard will install Nuance-HAP-AD-IntegrationServiceon your computer. To continue, click next. |  |  |
| < Back Next > Cancel  |  |  |

2. Click Next.

The Choose Destination screen appears.

|   | ield Wizard                   |                 |
|---|-------------------------------|-----------------|
| hoose Destination Location<br>Select folder where setup will install files. |                               |                 |
| Setup will install the Nuance-HAP-AD-Integrati                              | ionService in the following   | folder.         |
| To install to this folder, click Next. To install to<br>another folder.     | a different folder, click Bro | owse and select |
|   |                               |                 |
|   |                               |                 |
|   |                               |                 |
|   |                               |                 |
| Destination Folder  |                               |                 |
| Destination Folder<br>C:\Program Files (x86)\Nuance\Nuance NCC              | AD Integration Service        | Browse          |
|   | AD Integration Service \      | Browse          |

 Click Browse to select a different installation folder, or click Next to accept the default. The Setup Type screen appears.

| Nuance NCC AD Integration Service - InstallShield Wi | izard X            |
|--|--------------------|
| Select the setup type that best suits your needs.    |                    |
| Is your deployment hosted or on-premise?             |                    |
| <ul> <li>Hosted</li> </ul>                           |                    |
| On Premise   |                    |
|  |                    |
|  |                    |
|  |                    |
|  |                    |
|  |                    |
| InstallShield  |                    |
| < E  | Back Next > Cancel |

- 4. Select the following:
  - On Premise—Your Nuance Management Center installation is on-premise.

5. Click Next.

The Organization Config screen appears.

| Nuance-HAP-AD-IntegrationService - InstallShield Wizard |                      |   |  |
|---|----------------------|---|--|
| Organization Config                                     |                      |   |  |
| Provisioning Polling Interval                           |                      |   |  |
| Deprovisioning Polling Interval                         |                      |   |  |
| Nuance Organization Guid:                               |                      |   |  |
| Api Audience:   |                      |   |  |
| Authentication Authority:                               |                      |   |  |
| User Sync Server:                                       |                      |   |  |
|   | < Back Next > Cancel | 1 |  |
|   |                      |   |  |

- 6. Specify the following:
  - **Provisioning or Deprovisioning Polling Interval**—The period of time the Nuance NCC AD Integration Service will wait in between calls to the User Sync service for comparison requests to process. For example, if you specify 30, the integration service will process any available comparisons every 30 seconds. Specify a positive integer..

This process does the following:

- Event 80—Runs at 01:00 UTC and issues the request for comparison.
- Event 81—Runs at 03:00 UTC and populates the database with the comparison data.
- Event 82—Finishes the process at 04:00 UTC executing any changes, assuming changes have been confirmed. If the polling interval is set to check once per day and the time frames above are missed, the request data is held until the next scheduled event.
- **Event 84**—Runs every 60 minutes by default and gets a list of all organizations that have user provisioning enabled. For each organization, builds a request containing all users in the organization's group for provisioned users.
- **Event 85**—Runs every 60 minutes starting 30 minutes after the first task runs and makes a call to the User Sync service to check for results from the AD integration service. Processes the results received by creating new users.
- Nuance Organization Guid—The Nuance Healthcare Account GUID assigned to your organization when it was created. This is located in the NMC console in Organization
### Details>Products>General.

Example: 3d53b893-3b19-408d-b9aa-c13891ea693b

- Api Audience—Name of the API for user synchronization. This value limits the scope of access to the user synchronization API.
  - On-premise customers—Specify http://nms.nuance.com, regardless of your NMC server name.

In on-premise deployments, Nuance Management Center is the authentication authority. Nuance NCC AD Integration Service gets a token from Nuance Management Center and presents that token to Nuance NCC User Sync Service when making calls. Nuance NCC User Sync Service verifies this token. The API audience (http://nms.nuance.com) is used in the token verification process.

- Authentication Authority—Authentication Authority—Name of the Auth0 server.
  - **On-premise customers**—Specify the URL for your NMC server. For example, https://nms.localserver.com.
- User Sync Server—Name of the server for user synchronization.
  - **On-premise customers**—Specify the URL for your User Sync server. For example, https://usersync.localserver.com.

#### 7. Click Next.

The Secrets screen appears.

| Nuance-HAP-AD-Integration | Service - InstallShield Wizard | $\times$ |
|---------------------------|--------------------------------|----------|
| Secrets                   |                                |          |
| Client Id:                | 1                              |          |
| Client Secret:            |                                |          |
| Ldap Bind Dn:             |                                |          |
| Ldap Bind Password:       |                                |          |
| InstallShield             |                                |          |
|                           | < Back Next > Cancel           |          |

- 8. Specify the following:
  - Client Id
    - On-premise customers—Specify on-prem.

- Client Secret
  - On-premise customers—Specify on-prem.
- Ldap Bind Dn—LDAP account the Nuance NCC AD Integration Service will bind to the directory as. Be sure this account has read-only access to the directory. For example, "CN=Joe Smith,DC=hospital123,DC=com".
- Ldap Bind Password—Password for the LDAP Bind Dn account.
- 9. Click Next.

The Setup Type screen appears.

| Nuance-HAP-AD-IntegrationService - InstallShield Wizard | ×    |
|---|------|
| Select the setup type that best suits your needs.       |      |
| Specify the user account to be used by this server.     |      |
| ○ Specific Windows user account                         |      |
| ● LOCAL SYSTEM  |      |
| O Network service                                       |      |
|   |      |
|   |      |
|   |      |
|   |      |
|   |      |
| InstallShield   |      |
| < Back Next > Cance                                     | el 🛛 |

10. Select the user account the AD Integration service runs under. The default value is **LOCAL SYSTEM**.

**Note:** If you are an on-premise customer and you select **Specific Windows user account**, the user must meet the following requirements:

- Has a corresponding user created in your organization in Nuance Management Center.
- The Nuance Management Center login matches the domain login of this user's Windows account.
- 11. Click Next.

If you selected Specific Windows user account, the Logon Information screen appears.

| Nuance-HAP-AD-IntegrationService - InstallShield Wizard  | ×      |
|--|--------|
| Logon Information<br>Specify a user account and password.  |        |
| Specify the user account to be used by this server.  |        |
| User accounts must be in the format DOMAIN\Username.<br>User Name:<br>   | Browse |
| Password:  |        |
| Select the button below to specify information about a new user that will be<br>created during the installation. |        |
| New User Information   |        |
| InstallShield  |        |
| < Back Next >  | Cancel |

- 12. Specify the User Name and Password.
- 13. Click Next.

The Ready to Install screen appears.

| luance-HAP-AD-IntegrationService - InstallShield Wizard  | × |
|--|---|
| Ready to Install the Program The wizard is ready to begin installation.  |   |
| Click Install to begin the installation.   |   |
| If you want to review or change any of your installation settings, click Back. Click Cancel to<br>exit the wizard. |   |
|  |   |
|  |   |
|  |   |
|  |   |
|  |   |
|  |   |
| stallShield  |   |
| < Back Install Cancel  | ] |

14. Click **Install** to begin the installation.

# Installing Nuance NCC User Sync Service

If you are an on-premise customer, you also install the **Nuance NCC User Sync Service** to implement user deprovisioning in your environment. You install the **Nuance NCC User Sync Service** as a Windows service.

## Installing the service

1. Double-click Nuance-NCC-User-Sync\_Service.exe.

If TLS 1.2 is enabled in your environment and the Microsoft OLE DB Driver for SQL Server is not already installed, a prompt appears. Click **Install** to install it.

| atus   | Requirement   |  |
|--------|---|--|
| ending | Microsoft OLE DB Driver for SQL Server 18.2.2.0 (x64) |  |
|        | <b>⊳</b>  |  |
|        | 12  |  |
|        |   |  |
|        |   |  |
|        |   |  |

Otherwise, the Welcome screen appears.



2. Click Next.

The Choose Destination Location screen appears.

| Nuance NCC User Sync Service - InstallShield Wizard   | ×          |
|---|------------|
| Choose Destination Location<br>Select folder where setup will install files.                        | Z          |
| Setup will install the Nuance-User-Sync-Service in the following folder.                            |            |
| To install to this folder, dick Next. To install to a different folder, dick Browse another folder. | and select |
| Destination Folder  |            |
| C:\Program Files (x86)\Nuance\Nuance NCC User Sync Service\   | Browse     |
| InstallShield   |            |
| < Back Next >   | Cancel     |

 Click Browse to specify a custom installation location, or click Next to accept the default location. The NMS Server screen appears.

| Nuance NCC User S  | Sync Service - InstallShield Wizard                          | ×   |
|--------------------|--|-----|
| NMS Server         |  |     |
| Set the location o | of the NMS server to be used as an authentication authority. |     |
| NMS Server         | https://local.nms.server/                                    |     |
| InstallShield      | < Back Next > Can  | cel |

- 4. Specify the URL of your NMC server.
- 5. Click Next.

The User Sync Service User screen appears.

| Nuance NCC User Sync Service - InstallShield W | /izard   |        | ×      |
|--|----------|--------|--------|
| User Sync Service User                         |          |        | Z      |
| Set the user account to run the User Sync Serv | vice as. |        |        |
| ○ Specific Windows user account                |          |        |        |
| IOCAL SYSTEM                                   |          |        |        |
| O Network service                              |          |        |        |
|  |          |        |        |
|  |          |        |        |
|  |          |        |        |
|  |          |        |        |
|  |          |        |        |
| InstallShield                                  |          |        |        |
|  | < Back   | Next > | Cancel |

6. Select the user account to access the server. The default value is **LOCAL SYSTEM**.

Note: If you are an on-premise customer, the user account must meet the following requirements:

- Has a corresponding user created in your organization in Nuance Management Center.
- The Nuance Management Center login matches the domain login of the user account chosen.
- 7. Click Next.

The Database Setup screen appears.

| Nuance NCC User Sync | Service - InstallShield                            | Wizard          |           | ×      |
|----------------------|--|-----------------|-----------|--------|
|                      | user account with permi<br>ables and procedures et |                 |           | ×      |
|                      |  |                 |           |        |
| Database server that | you are installing to:                             |                 |           |        |
| (local)              |  |                 | ~         | Browse |
| Connect using:       |  |                 |           |        |
| SQL Server aut       | nentication using the Logi                         | in ID and passw | ord below |        |
| Login ID:            | sqladmin   |                 |           |        |
| Password:            | •••••  |                 |           |        |
| Name of database ca  | talog:   |                 |           |        |
| Nuance.NCC.UserS     | /ncC   |                 |           | Browse |
| InstallShield        |  |                 |           |        |
|                      |  | < Back          | Next >    | Cancel |

- 8. Specify the following:
  - Database server—Database server where you are installing the Nuance NCC User Sync Service.
  - Login ID and Password—SQL Server credentials for the server where you are installing the Nuance NCC User Sync Service. These credentials should have permission to create a database and add tables and procedures to it.
  - Name of database catalog—Default value is Nuance NCC UserSync.
- 9. Click Next.

The Database User screen appears.

| Database Server    | rvice - InstallShield Wi |         |        | ×      |
|--------------------|--------------------------|---------|--------|--------|
| Select database se | ver and authentication r | nethod. | )      |        |
| Login ID:          | sa                       |         |        |        |
| Password:          | •••••                    |         |        |        |
|                    |                          |         |        |        |
|                    |                          |         |        |        |
|                    |                          |         |        |        |
| InstallShield      |                          |         |        |        |
|                    |                          | < Back  | Next > | Cancel |

10. Specify the login ID and password of the appropriate database user.

The Nuance NCC User Sync Service logs in to your database under this user.

11. Click Next.

The Ready to Install the Program screen appears.

| Nuance-HAP-AD-IntegrationService - In                     | nstallShield Wizard                        | ×               |
|---|--|-----------------|
| Ready to Install the Program                              |  |                 |
| The wizard is ready to begin installation                 | n.   |                 |
| Click Install to begin the installation.                  |  |                 |
| If you want to review or change any o<br>exit the wizard. | of your installation settings, click Back. | Click Cancel to |
|   |  |                 |
|   |  |                 |
|   |  |                 |
|   |  |                 |
|   |  |                 |
|   |  |                 |
| InstallShield   |  | a               |
|   | < Back Install                             | Cancel          |
|   | 30 - SV                                    | 9 (0-10-10) Va  |

12. Click Install.

The installation begins.

13. When the installation completes, click **Finish**.

## Adding a non-administrator user to a group

During installation, if a non-administrator/low-privileged user is assigned for the **Nuance NCC User Sync Service** to run as, you must add that user to a group that has access to the user sync API endpoints.

For example:

- 1. Create a local Windows group or a domain group (for example, UserSyncApiGroup).
- 2. Grant access to the user sync API endpoints and add the user to the group:

c:\> netsh http add urlacl url=http://\*:80/ user=UserSyncApiGroup

c:\> netsh http add urlacl url=https://\*:443/ user=UserSyncApiGroup

Or, contact your internal IT group and request that the user has access to http and https endpoints.

## Starting and testing the service

### 1. Start the Nuance NCC User Sync Service.

The installation may have already started the service. You can view the status in the Windows Service Control Manager panel.

2. Specify the following to test the service:

https://<ipaddress:port>/api/isalive

The following example shows the service when it has registered:

| Name                                | Description  | Status  | Startup Type |
|-------------------------------------|--|---------|--------------|
| 🌼 Nuance NCC AD Integration Service | Nuance service which communicates with a User Directory        | Running | Automatic (E |
| Nuance NCC User Sync Service        | This service will synchronize users in your active directory w | Running | Automatic (D |
| 🖏 Offline Files                     | The Offline Files service performs maintenance activities on   |         | Disabled     |
| 🌼 Optimize drives                   | Helps the computer run more efficiently by optimizing files    |         | Manual       |

## Installing and binding an SSL certificate

You can optionally host the Nuance NCC User Sync Service APIs on SSL/HTTPS. To do so, you'll need an SSL certificate signed by a Certificate Authority (CA). You can then install and bind the certificate using the netsh.exe Windows tool.

- 1. Install a signed SSL certificate in the default store for the user account under which the **Nuance NCC User Sync Service** will run.
- 2. Locate the certificate thumbprint.

### For example 3178772c096f0a4662cas2bda5f6417b029ece1d.

For help locating the thumbprint, see the following article:

https://docs.microsoft.com/en-us/dotnet/framework/wcf/feature-details/how-to-view-certificates-with-the-mmc-snap-in

3. Use the thumbprint to bind the certificate to the port that the Nuance NCC User Sync Service will listen on, such as port 443.

For example:

netsh http add sslcert ipport=0.0.0.0:443 certhash=<Cert Thumbprint> appid=
{2534b6a5-bbd8-4a20-8bbb-50a866c977f1}

## **Advanced options**

You can override some of the default values set by the installation in the appsettings.json file. To specify your own values, locate the appropriate section of the file described below and edit the values in **blue**.

| Action   | File Section   |  |  |
|--|--|--|--|
| Change the path to the<br>log file<br><b>Note:</b> Be sure to<br>escape the backslash.   | <pre>"Name": "EventLog", "Args": {     "path": "C:\\Nuance\\Logs\\UserSyncMicroLog.OnPrem.json",     "formatter": "Ser-     ilog.Formatting.Compact.RenderedCompactJsonFormatter, Ser-     ilog.Formatting.Compact",     "rollingInterval": "Day",     "rollOnFileSizeLimit": true,     "fileSizeLimitBytes": 1048576,     "flushToDiskInterval": "00:00:01"     }</pre> |  |  |
| Set the verbosity in the<br>log<br>Log levels are:<br>• Information<br>• Warning<br>• Debug<br>• Error   | <pre>"MinimumLevel": {   "Default": "Information",   "Override": {   "Microsoft": "Information",   "System": "Information"   }  }</pre>  |  |  |
| Define a connection<br>string the application<br>can read and write<br>to/from<br><b>Note:</b> Region is not<br>required. You can<br>specify any text for this<br>value.                                       | <pre>"connectString": "Server=(localdb)\\MSSQLLOCALDB;Initial<br/>Catalog=NCC.UserSync;<br/>Persist Security Info=False;Integrated Secur-<br/>ity=true;MultipleActiveResultSets=False;<br/>Encrypt=False;TrustServerCertificate=False;Connection<br/>Timeout=30;",<br/>"Region": "USCentral",<br/>"IsPrimary": true,<br/>"IsReporting": false</pre>                      |  |  |
| ( <b>Optional</b> ) Define a<br>secondary database<br>(read-only replica of<br>the primary database<br>that the service reads)<br><b>Note:</b> Region is not<br>required. You can<br>specify any text for this | <pre>"connectString": "Server=(localdb)\\MSSQLLOCALDB;Initial<br/>Catalog=HAP.UserSyncRead;Persist Security Info-<br/>o=False;Integrated Secur-<br/>ity=true;MultipleActiveResultSets=False;<br/>Encrypt=False;TrustServerCertificate=False;Connection<br/>Timeout=30;",<br/>"Region": "USEase",<br/>"IsPrimary": false,</pre>   |  |  |

| Action   | File Section   |
|--|--|
| value.   | "IsReporting": true  |
| Set amount of time to<br>wait before declaring<br>pending user sync<br>messages as expired   | "UserSync": {<br>"OnPremise": true,<br>"TimeoutPollingIntervalMinutes": 60,<br>"RequestTimeoutAfterXHours": 24,<br>"OpenIdSettings": [ |
| Specify alternative<br>ports for the <b>Nuance</b><br><b>NCC User Sync</b><br><b>Service</b> to run on   | "AllowedHosts": "*",<br>"urls": "http://localhost:8118"  |
| Note: If you are<br>installing Nuance NCC<br>User Sync Service on<br>the same server as<br>Nuance Management<br>Center, ensure you add<br>the URL with the<br>specific User Sync port<br>here. |  |

## **Additional notes**

The following section provides additional information for organizations who want to secure their on-premise user deprovisioning installation with SSL.

- The authentication authority is the on-premise Nuance Management Center server.
- The on-premise Nuance NCC User Sync Service uses http.sys as the HTTP server.
- Use a net.sh command to set the SSL certificate for HTTPS.

For more information, see "Installing and binding an SSL certificate" on page 1.

- Default startup ports are **80** and **443**.
- For on-premise customers, the on-premise flag must be set to true ("OnPremise": true,).
- Do not modify the keystore container GUID ("KeystoreContainer": [value],).
- If you use a custom, plain-text connection string in the appsettings.json file, be sure to comment out the KeystoreContainer.json element.
- If it becomes necessary to change your User Sync database password, you must re-run the **Nuance NCC User Sync Service** installation.

# Enabling user deprovisioning

You enable user deprovisioning in the NMC console. You must have the appropriate grants to view, access, and change settings on this tab.

For more information, see "System requirements—User deprovisioning" on page 19.

To enable deprovisioning:

1. View an organization.

The Manage Organization page appears.

2. View organization details.

The Organization Details page appears.

3. Click the De-provisioning tab.

You must have the Manage User Deprovisioning grant to view and access this tab.

| Orgar      | ization       | Details      | ;               |                |                   |                     |                       |
|------------|---------------|--------------|-----------------|----------------|-------------------|---------------------|-----------------------|
| General    | Address       | Products     | Deprovisioning  | Data Retention | Auto-provisioning | Organization Tokens | Central Authenticatio |
| Enable     | user depro    | ovisioning   |                 |                |                   |                     |                       |
| Notificati | on Email Ade  | dress        |                 |                |                   |                     |                       |
| 🗹 Requ     | ire confirm   | ation        |                 |                |                   |                     |                       |
| LDAP C     | Configuration |              |                 |                |                   |                     |                       |
|            |               |              | Server Name     |                |                   |                     |                       |
|            |               |              | Port Number     |                |                   |                     |                       |
|            |               |              | SSL Enabled Yes | 5              |                   | ~                   |                       |
|            |               |              | Base DN         |                |                   |                     |                       |
|            |               | Group Dictin | guished Name    |                |                   |                     |                       |

The following number of users have been identified for deprovisioning: 7 . To confirm or cancel, click:here.

☑ Disable users who cannot be found; otherwise these users are deleted

- 4. Select the Enable user deprovisioning option.
- 5. Provide the email address of the user to receive user deprovisioning notifications in the **Notification Email Address** field.
- 6. Optionally select the **Require confirmation** option.

**Caution:** Nuance recommends that you select this option when you initially enable deprovisioning to ensure that it has been configured correctly. Without requiring confirmation, user service may be impacted by incorrectly deleted or disabled user accounts due to misconfiguration.

For information on this setting, see "User deprovisioning field descriptions" on page 47.

7. Configure the LDAP settings for your server in the LDAP Configuration section.

For field information, see "User deprovisioning field descriptions" on page 47.

8. Optionally select the **Disable users who cannot be found** setting.

For more information on this setting, see "User deprovisioning field descriptions" on page 47.

9. Click Save.

# Confirming users marked for deprovisioning

If the integration service finds users to deprovision and you selected the **Require confirmation** option, the following message appears below the LDAP Configuration section:

"System has identified [x] users for de-provisioning. To confirm or cancel the user deletion, click here."

Do the following to confirm the deprovisioning:

1. View an organization.

The Manage Organization page appears.

2. View organization details.

The Organization Details page appears.

- 3. Click the Deprovisioning tab.
- 4. Click the link below the LDAP Configuration section to open the Deprovisioned users dialog box.
- 5. Review the users and the proposed action, and then do one of the following:
  - Select specific users to deprovision.

Or

- Click Select All to select all users.
- 6. Then, do one of the following:
  - Click **Confirm Deprovisioning** to deprovision selected users and revoke their product licenses.

Or

• Click Cancel Deprovisioning to cancel the deprovisioning for selected users.

# **Appendix A: Field descriptions**

| User provisioning field descriptions   | . 45 |
|--|------|
| User deprovisioning field descriptions | .47  |

# User provisioning field descriptions

The following table describes the fields on the **Organization Details>Provisioning**tab for the following products:

- Dragon Ambient eXperience
- Dragon Medical Server
- Dragon Professional

| Product                      | Field   | Description  |
|------------------------------|---|--|
| Dragon Ambient<br>eXperience | Enable user<br>provisioning for this<br>product   | • Enable user provisioning for this product—If selected, when LDAP authentication is in use and users in a specific LDAP group log in to Dragon Ambient eXperience, Nuance Management Center creates users automatically when they do not already exist, grants them a product license, and assigns them to the Nuance Management Center group that you specify. If no licenses are available, Nuance Management Center still creates the user accounts.   |
|                              | Add users to group  | Group to which Nuance Management Center assigns<br>provisioned users.<br>You must have selected the <b>Enable user provisioning</b><br><b>for this product</b> option above.   |
| Dragon Medical<br>Server     | None<br>Enable auto-<br>provisioning for this<br>product<br>Enable user<br>provisioning for this<br>product | <ul> <li>Select one of the following:</li> <li>None—Nuance Management Center does not provision users automatically. You must create them manually or import them on the User Accounts ribbon.</li> <li>Enable auto-provisioning for this product—If selected, when token authentication is in use and users log in to a client product, Nuance Management Center creates users automatically when they do not already exist and assigns them a product license if one is available. If no licenses are available, Nuance Management Center still creates the user account.</li> <li>Enable user provisioning for this product—If selected, when LDAP authentication is in use and users in a specific LDAP group log in to Dragon Medical One on-premise, Nuance Management Center creates users automatically</li> </ul> |
|                              |   | when they do not already exist, grants them a<br>product license, and assigns them to the Nuance<br>Management Center group that you specify. If no<br>licenses are available, Nuance Management<br>Center still creates the user accounts.  |

| Product                | Field   | Description  |  |  |  |  |
|------------------------|---|--|--|--|--|--|
|                        | Add users to group                              | Group to which Nuance Management Center assigns provisioned users.   |  |  |  |  |
|                        |   | You must have selected the <b>Enable user provisioning</b> for this product option above.  |  |  |  |  |
| Dragon<br>Professional | Enable user<br>provisioning for this<br>product | • Enable user provisioning for this product—If selected, when LDAP authentication is in use and users in a specific LDAP group log in to Dragon Professional, Nuance Management Center creates users automatically when they do not already exist, grants them a product license, and assigns them to the Nuance Management Center group that you specify. If no licenses are available, Nuance Management Center still creates the user accounts. |  |  |  |  |
|                        | LDAP Configuration                              | LDAP Configuration   |  |  |  |  |
|                        | • ·   | The following fields appear only when the <b>Enable user provisioning for this product</b> option above is selected.   |  |  |  |  |
|                        | Server Name                                     | Your Active Directory server address.  |  |  |  |  |
|                        | Port Number                                     | LDAP server port number to which the user provisioning service can connect.  |  |  |  |  |
|                        | SSL Enabled                                     | If <b>Yes</b> , SSL is enabled.  |  |  |  |  |
|                        |   | If <b>No</b> , SSL is not enabled.   |  |  |  |  |
|                        | Base DN   | Root for searches in your LDAP tree, or point from which<br>to start searching for users. Typically, this matches the<br>root of your domain.  |  |  |  |  |
|                        |   | Example: DC=acme,DC=com  |  |  |  |  |
|                        | Bind User Name                                  | User account that authenticates to your LDAP server.<br>This field is available only if your environment is on-<br>premise.  |  |  |  |  |
|                        | Bind Password                                   | Password for the Bind User Name. This field is available only if your environment is on-premise.   |  |  |  |  |
|                        | Group Distinguished<br>Name                     | The distinguished name of the LDAP group the user provisioning service would look in to find users to provision.   |  |  |  |  |
| A                      |   | <b>Example:</b> CN=R-<br>RadiologyGroup,CN=Users,DC=acmeco,DC=com  |  |  |  |  |

# User deprovisioning field descriptions

The following table describes the fields on the **Organization Details>Deprovisioning** tab in the NMC console. You must have the Manage User Deprovisioning grant to view and modify this tab.

| Field                             | Description  |  |  |  |
|-----------------------------------|--|--|--|--|
| Enable user                       | If selected, enables deprovisioning.   |  |  |  |
| deprovisioning                    | If deselected, disables deprovisioning.  |  |  |  |
| Notification Email<br>Address     | Email address of the user to receive deprovisioning notifications. The user receives the notifications when the following occur:   |  |  |  |
|                                   | <ul> <li>Success notification indicating the number of users flagged for<br/>deprovisioning.</li> </ul>  |  |  |  |
|                                   | Error message with the request transaction ID for troubleshooting.   |  |  |  |
| Require confirmation              | If selected, Nuance Management Center provides a list of users marked for<br>Delete and Disable when the user comparison occurs, allowing you to first<br>review and confirm, change, or cancel the action before users are<br>deprovisioned.  |  |  |  |
|                                   | If deselected, Nuance Management Center deprovisions users automatically without requiring you to review and confirm the action.   |  |  |  |
|                                   | <b>Caution:</b> Nuance recommends that you select this option when you initially enable deprovisioning to ensure that it has been configured correctly. Without requiring confirmation, user service may be impacted by incorrectly deleted or disabled user accounts due to misconfiguration. |  |  |  |
| LDAP Configuration                |  |  |  |  |
| Server Name                       | Your Active Directory server address.  |  |  |  |
| Port Number                       | LDAP server port number to which the user comparison app can connect.  |  |  |  |
| SSL Enabled                       | If Yes, indicates the connection to your LDAP server is secured by SSL.  |  |  |  |
|                                   | If No, indicates the connection to your LDAP server is not secured by SSL.   |  |  |  |
| Base DN                           | Root for searches in your LDAP tree, or point from which to start searching for users. Typically, this matches the root of your domain.  |  |  |  |
|                                   | Example: DC=acme,DC=com  |  |  |  |
| Group Distinguished<br>Name       | The distinguished name of the LDAP group the integration service would look in to find users for the comparison process.   |  |  |  |
|                                   | Example: CN=RadiologyGroup,CN=Users,DC=acmeco,DC=com   |  |  |  |
| Disable users who cannot be found | If selected, users are disabled when the users exist in Nuance Management<br>Center but do not exist in your user directory.   |  |  |  |
|                                   | If deselected, users are deleted when the users exist in Nuance<br>Management Center but do not exist in your user directory.  |  |  |  |

| Field | Description   |
|-------|---|
|       | Nuance Management Center revokes the product licenses from both disabled and deleted users. |
|       | Default value: Deselected   |

# **Appendix B: Troubleshooting**

# Troubleshooting your on-premise deployment

| Error   | Solution  |
|---|---|
| The prefix 'http://*:80/' is already registered.<br>Or<br>The prefix 'https://*:443/' is already<br>registered. | When you install Nuance-NCC-User-<br>Sync-Service.exe on a machine that<br>is also running IIS, you may see these<br>errors when the <b>Nuance NCC User</b><br><b>Sync Service</b> starts. To resolve these<br>errors, configure the <b>Nuance NCC</b><br><b>User Sync Service</b> to use different<br>ports. |
|   | Edit the appsettings.json file and add the following line:  |
|   | "urls" :<br>"https://localhost:<br><b>9999;</b> http://localhost: <b>8888</b> "   |
|   | Change the values in <b>blue</b> to the appropriate ports for HTTP and HTTPS.   |
|   | For more information on the appsettings.json file, see "Advanced options" on page 39.   |
|   | <b>Note:</b> This is a top-level element.   |
| Error: The target principal name is incorrect.  | You might see this error when the<br><b>Nuance NCC AD Integration</b><br><b>Service</b> starts and is unable to<br>negotiate credentials with the NMC<br>server for the user it is running under.<br>You specified this user in step 7 of the<br>Nuance-NCC-AD-Integ-<br>rationService.exe installation.      |
|   | To resolve this error, you must assign<br>a Service Principal Name (SPN) to the<br>user. An SPN is required for Kerberos<br>authentication.   |
|   | For example:  |
|   | setspn -s HTTP/nmsserv-<br>er.domain.local<br>domain\serviceuser  |