|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Product:** | | | | | | | | | | | |
| **Ticket #:** | | | **Initiated by:** | | | | | | | **Request Date:** | |
| **Type:**   |  |  | | --- | --- | |  | Enhancement | |  | Documentation | |  | Other | | | | **Request:**   |  |  | | --- | --- | |  | Internal | |  | User | |  | Other | |  |  | | | | | | | | **Application** *(enter options below):*   |  |  |  |  | | --- | --- | --- | --- | |  | Clintegrity |  |  | |  | PQT |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | |
| **Current Version(s) Installed:** | | | | | | | | | | | |
| **SUBMITTER INFORMATION** | | | | | | | | | | | |
| **Name:**  **VAMC &VISN:**  **Role/Title:** | | | | | | | **Email:**  **Phone:**  **Submitted by (if different):** | | | | |
| **Description of Request** *(Please provide reference screenshots and/or other attachments if possible)* | | | | | | | | | | | |
| **Short Description of Change:**  **User Story: As a** [enter your user role] **I want** [application] **to** [enter what you need the product to do] **so that** [enter the reason you are requesting this change].  **Example:** ***As a*** *Coder* ***I want*** *Clintegrity* ***to*** *allow me to add a coder comment* ***so that*** *I can communicate to other departments about the encounter.* | | | | | | | | | | | |
| **Description of current process** *(Please describe current process, workarounds, challenges and/or pinpoints if possible)* | | | | | | | | | | | |
| **Describe what is or is not occurring in current state:** | | | | | | | | | | | |
| **End-Users Roles Impacted by Changes:**  **examples:** *Coding, Compliance, VERA coordination, Inpatient* | | | | | | | | | | | |
| **Is a VA change driving this request?**  Yes  No If “Yes” please describe: | | | | | | | | | | | |
| **Will the change be visual?**  Yes  No If “Yes” please describe: | | | | | | | | | | | |
| **Will this request benefit all facilities?**  Yes  No If “Yes” please describe: | | | | | | | | | | | |
| **Will a process be affected by this change?**  Yes  No If “Yes” please describe: | | | | | | | | | | | |
| **Please email this completed form to** [**Suzanne.Powell@nuance.com**](mailto:Suzanne.Powell@nuance.com) | | | | | | | | | | | |
| **🡫 INTERNAL USE ONLY 🡫** | | | | | | | | | | | |
| **Detailed Description of Request** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **Impact if request is not implemented** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **Anticipated changes** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **Risks** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **IMPACT TO SYSTEM** | | | | | | | | | | | |
| **Estimated Time to Complete:** | | | | | **Date/Release to be completed:** | | | | | | |
| **Cost (if applicable):** | | | | | **Schedule Impact:** | | | | | | |
| **1. Systems/Areas Affected** *(List all system impacts, areas in applications that will be affected, etc.)* | | | | | | | | | | | |
|  | | | | | |  | | | | | |
|  | | | | | |  | | | | | |
| **2. High Level Tasks:** | | | | | | | | | | | |
| **Group/Individual** | | **Task Description** | | | | | | | | | |
|  | |  | | | | | | | | | |
|  | |  | | | | | | | | | |
| **APPROVALS** | | | | | | | | | | | |
| **Product/Project Manager Information**  **Name:**  **Title:**  **Email:**  **Phone:**  **Signature:** | | | | | | | | | **Customer Information**  **Name:**  **Title:**  **Email:**  **Phone:**  **Signature:** | | |
| **History Log:** | | | | | | | | | | | |
| **Date** | **Venue for Notes** | | | **Comments** | | | | | | | **Note Taker/**  **Attendees** |
| **CHANGE REQUEST STATUS** | | | | | | | | | | | |
| **Approval Status:** | | | | Approved  Duplicate  Denied  Pending | | | | | | | |
| **Priority:** | | | | 1: High  2: Medium  3: Low | | | | | | | |
| **Resolution (version notes):** | | | |  | | | | | | | |
| **Comments:** | | | |  | | | | | | | |
| **Change Closed on:** | | | | | | | | **Change Closed by:** | | | |
| **Release Version:** | | | | | | | | **Release Quarter/Date:** | | | |